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## Minutes for the Annual General Meeting of Hook Norton Low Carbon Limited

held on Wednesday 24th September, 2014 at 7:30pm

Number of members in attendance :

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### Minutes

#### 1 Introductions

Jem Hayward (JH) acting as Chair, opened the meeting and gave apologies for the absence of key members of the outgoing Management Committee.

JH ran through the HNLC activities of the past 12 months and indicated what might be achieved in the next 12 months, including the Cherwell Community Land Trust (CCLT) project which Fiona Brown (from Cherwell DC) went on to explain for around 30 minutes. A copy of the slides used accompany these minutes.

#### 2 Summary of Accounts

Mike Richardson (MR) provided a presentation of the finances from the previous year (copy of slides accompany these Minutes). The presentation also included a forecast for the next financial year, which predicts a similar level of income to the previous year.

#### 3 Appointment of Auditor (Rule 52)

Resolution proposed in the Agenda for the meeting – vote for HNLC to apply audit exemption in accordance with Rule 52(b)

Paul Cooper (PC) confirmed the adopted rules allow the members of the society to vote to apply audit exemption (rule 52(b) and (c)), if in the preceding financial year the society 'met such criteria regarding low levels of income and/or expenditure or other factors as to qualify it for statutory exemption from the need to appoint qualified auditors.'

The members agreed by show of hands, to apply audit exemption in accordance with Rule 52(b).

#### 4 Application of surplus (HNLC Rule 57)

Resolution – 100% to the continuation and development of the Society, 0% to making payments for social and charitable purposes

PC explained that the proposal means all income is used for the continuation and development of the Society, but stressed this does not prevent the provision of grants to households or organisations if it supports the mission of the Society, as while this is charitable, it is for the development of the Society.

The members agreed by show of hands, on the application of surplus, with 100% for the continuation and development of the Society.

## 5 Election of management committee

Nominations	Charlie Luxton	Current Chairperson
	Tim Lunel	Current Secretary
	Mike Richardson	Current Treasurer
	John Barnham	Existing Member of the Committee
	Rachel Boyes-Watson	Previously Finance & Admin Role
	Paul Cooper	Existing Member of the Committee
	Bethan Dennick	Existing Member of the Committee
	Catherine Hayward	Existing Member of the Committee
	Jem Hayward	Existing Member of the Committee
	Kate Jordan	Existing Member of the Committee
	Frank Lucas	Existing Member of the Committee
	David Newton	Existing Member of the Committee

The members agreed by show of hands to elect all nominated candidates. Posts will be decided at the next Board Meeting.

### The meeting was closed at 20.45

The floor was then opened for questions on the subject of the CCLT project, which FB responded to.

### Summary of CCLT discussion:

None of the attendees raised any negative comments during the meeting or 'question time'.

There was specific interest from a few people present who would support such a project, having relevant housing needs themselves, although possibly not with 'self-build' capabilities.

It was suggested that an 'open day' might be a better way to get village interest/support, and Fiona was happy to be included in that.

There are a couple of issues that CDC need to clarify before plans can move forward and those are:

1. Can they get the access they need from the TW site, as a resident might have gained rights to the land (or some of it) intended for that purpose?
2. Is it feasible to exchange the area that TW have allocated for the pond and pump station for this plot of CDC land so that the houses can be built on what has been agreed is a more suitable plot? Fiona felt that TW were happy to negotiate, but until these issues are settled, further plans must remain flexible.